


**ADDENDUM TO RFQ DOCUMENTS**

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|  | ADDENDUM: #02  |
|   | SCCD RFQ: #15-010  |
|   | Project:<br>Solano Community College District<br>Program/Project Level Fixtures, Furniture, and Equipment Consulting Services                                |
|   | Date: 11/07/14<br>All Addendums can be found at the District Purchasing website:<br><a href="http://www.solano.edu/purchasing">www.solano.edu/purchasing</a> |

**Addendum No. 2 – The following clarifications are provided based on questions received and must be added/considered when completing your submittal:** Acknowledgement of receipt of this **ADDENDUM** is required on the Statement of Qualification cover letter of introduction. Please clearly note the addendum date and number.

**ITEM:**

**1. REVISE Addendum 1, item 2, as follows:**

A Selection Committee will evaluate all proposals for responsiveness and evaluation pursuant to the specific criteria set forth in sections 1 – 4 of **this RFQ/P**, including without limitations: **Sections 1-4 under “Submittal Format” as outlined on pages 3 through page 6 and Selection Criteria, A. Evaluation Criteria, items 1-4 on pages 7 and 8.**

**2. Exhibit A – Description of Services to be performed by Consultant, Section 2, ADD:** item

2.1.0: For Design-Build projects listed in the RFQ/P, FF&E Consultant shall work with the Design Criteria Architect (DCA) to prepare preliminary FF&E layouts coordinated with concept floor plans prepared by DCA and create a list of FFE product types and quantities. FF&E Consultant shall develop performance criteria for all FF&E items listed, that defines Districts expectations for quantity, quality, and performance of FF&E products to be incorporated into Design Criteria Documents, by DCA. Performance criteria shall clarify the terms and expectations of FF&E providers, define all relevant performance requirements for FF&E, without limiting products to a particular manufacturer, brand, make, or model. As part of the Design-Build process, the District will contract with a Design-Build Entity (DBE) to complete the design and construction of the project. FF&E lists, quantities, and performance criteria prepared by FF&E Consultant shall be defined to the extent that the Districts expectations for FF&E can be enforced, as the DBE completes their design in conformance with the Design Criteria Documents. DBE will be responsible for preparation of prescriptive specifications for all FF&E products. FF&E Consultant to review intermediate design documents/submittals by DBE to ensure conformance with Design Criteria Documents. DBE to be responsible for FF&E submittals, procurement, installation, and the overall management of FF&E into the project. Refer to the three project descriptions under

Section 2 of Exhibit A for additional scope of work information for the Autotechnology, Biotechnology, and Science Buildings.

**Answers to Submitted Questions:**

1. Please define the specific tasks identified in section 2 of Exhibit A as it relates to the Design/Build projects?

**Answer:** see item 2 above.

2. To what extent will the FF&E consultant be asked to develop standards for items beyond “typical” furniture? For example, should the program level services include items that are defined by CCCO as Fixtures, such as shelving, monitor arms, and other tools? And how extensive should the Standards Program be with regard to Group II equipment (equipment that is not covered under the Group I definition)?

**Answer:** FF&E, as referred to in the RFQ/P is Group II equipment. Refer to Exhibit A – Description of Services to be performed by Consultant, Section 1.1.5 and 1.1.7. For scope of FF&E Standards.

3. Please confirm whether the District intends to build upon some of the more recent project’s FF&E product selections to create the furniture standards aspect of the program, or whether they intend to start with a “clean slate” and open the process to all products that meet the Strategic Sourcing protocol?

**Answer:** FF&E Consultant will be expected to review existing projects and past FF&E product selections and provide best approach in integrating past selections with favorable results into new FF&E Standards.

4. Regarding the two active Design-Build projects, already underway, (Autotechnology and Biotechnology buildings), which the FF&E Consultant will submit FF&E lists and performance criteria specifications to the Design-Build Entity (DBE) to specify, procure, coordinate, and install:

- a. By the term “list of furniture items, does this mean that the FF&E Consultant would not complete the specifications on these two projects?

**Answer:** Yes, FF&E Consultant will develop performance criteria only. The DBE will complete design, prepare prescriptive specifications, and be responsible for procurement, coordination, and installation. Refer to item 2 above.

- b. How is the FF&E Consultant to take responsibility for infrastructure and clearances coordination if furniture items are not fully specified during the development of Design Criteria Documents?

**Answer:** For the design-build projects, the DBE is responsible for infrastructure and clearances coordination, not FF&E Consultant.

- c. Criteria documents for these two design-build projects are scheduled for January 2015. In order to coordinate the “list of furniture items” with the two respective architectural firms (Design Criteria Architects – “DCA”) on these two projects, this would mean that the furniture standards and space standards would have to be complete, correct?

**Answer:** The second to last bullet point under “Relevant Project Experience”, on page 6 of the RFQ/P specifically asks respondents to present ideas and concepts for incorporating FF&E performance criteria for the active projects, which may be progressing parallel with program level FF&E services, standards, and guidelines. The District acknowledges that program level services may be developing concurrent with the timeline of these projects and is asking respondents to offer ideas and concepts to best address this challenge.

5. What is the general size and budget for the three active projects listed?

**Answer:** The three active projects listed in the RFQ/P have preliminary size and approximate budget parameters as follows:

- a. Autotechnology Building: Approximately 18,000 GSF with anticipated construction cost of \$12.6M
- b. Biotechnology Building: Approximately 23,000 GSF with anticipated construction cost of \$18.5M
- c. Science Building: Approximately 27,000 GSF with anticipated construction cost of \$22M.

6. The RFQ/P asks for 5 bound copies on page 9, and the Notice to Bidders (posted on SCCD website) asks for 8 bound copies. Please clarify how many the bound copies are to be provided?

**Answer:** Respondents are to submit five (5) bound copies.